

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, March 8 2010, at 10:00 a.m.

Stillwater County Annex Planning Department

809 E 4th Avenue N, Suite C

MEMBERS PRESENT: Joe Morse (Vice-Chairman), Waymoth "Fitz" Fitzgerald, Roger Johnston, and Willard Moore.

MEMBERS NOT PRESENT: Alan Drain (Chairman)

OTHERS: Maureen Davey, BOCC Representative; Allen Rickman, Airport Manager; Gary Woltermann, Columbus Mayor.

GUESTS: Travis Eickman, Morrison-Maierle.

STAFF: Forrest Mandeville and Marissa Plumb.

I. CALL TO ORDER: Vice-Chairman Joe called the meeting order at 10:05 a.m..

II. MINUTES OF LAST MEETING: Fitz made the motion that the minutes from the February 8, 2010 meeting be approved. Willard seconded; with all in favor, motion carried.

III. NEW BUSINESS:

There is no new business to be discussed at this time.

IV. UNFINISHED BUSINESS:

A) 2010 Project Update

a) Pavement Maintenance. Travis mentioned that the Airport should open bidding for the pavement improvements next month. As of right now the improvements are tentatively scheduled for starting and the completion in June. Currently the FAA grant Part A which totals \$132,606.00 will be available next week and the FAA grant Part B funding will be available May 15, 2010. The dates provided are only estimated dates that the funding could be available. Travis asked for the Board's opinion regarding the Columbus Airport having aiming points on the runway. The airport is not required to have aiming points due to its current runway length, but it is highly recommended if eventually bigger aircrafts want to have the ability to land at this airport. Gary agreed that aiming points are needed if large aircrafts want to land here in Columbus. Travis noted the order in which the pavement improvements will be done. The first item will be 15,000 LF of crack sealing, followed by a fog seal, and lastly restriping will be done.

Roger inquired about getting the apron around Hardin's hanger paved while the pavement improvements are being done. Travis replied by saying the FAA will not fund the installation of the new pavement. The funding is strictly for the current pavement's maintenance and improvement to the existing pavement.

Travis brought with him the task order for all of the engineering costs associated with this year's improvement projects totaling \$19,730.00. Roger made a motion to accept the task order as written and have the governing bodies sign. Fitz seconded; with all in favor, motion carried. Gary signed the task order and it is on the BOCC's agenda to be signed at their meeting on Tuesday, March 9, 2010.

b) Snow Plow. Travis went over specifications for the plow. The Board decided on an extended two year warranty, dual rear tires, and no air conditioning. Travis will write up a snow plow specification sheet for the next Board meeting so the Board can make a motion. It will take 280 days once the snow plow is ordered to be delivered.

c) SRE Building. Travis stated that the new snow plow, once delivered next year, will be stored in a bay at the Columbus Fire Hall. Travis and the FAA feels the Fire Hall is a more than adequate facility to house the plow until a permanent SRE building is built.

V. FINANCE REPORT: Joe reported that the account balance is \$39,698.00 but there is a payment being processed to the contractors that built the animal control fence for approximately \$37,000.00.

VI. MANAGER'S REPORT: Allen wondered what the procedure is to have the old shuttle van removed. Joe told Allen to call the County's Road & Bridge Department and they will come remove the van. Allen also asked what the Board's opinion was regarding the FAA demanding the N numbers of all the aircrafts kept on the Airport's grounds. Allen doesn't have the time to contact all the airplane owners and then compile a list with all of the N numbers. Allen has already done that about three years ago when the FAA asked for it the last time. The Board's consensus was that the Montana Aeronautics Department has all of the information regarding where an airplane is registered and that is enough, and compiling an N number list is not something that Allen needs to be doing right now. Travis mentioned that he has a meeting with Debbie Alke in the coming weeks and he will ask her why that information is needed.

VII. OTHER:

A) Fence Update. Travis asked the Board if they have seen any deer inside the fence and the Board replied they had not seen any. All the gates have been functioning normally except the gate on the west end. Roger said it wasn't operating as it should. Travis will take a look at the gate today after the meeting. The most common problem at other airports with animals getting inside the control fence is at the gates where they squeeze through the opening in the gates.

B) MDT Aeronautic Division. Travis stated that there was a meeting last weekend with MDT's Aeronautics Division and next year the Airport Board members are encouraged to attend.

C) Checklist for BOCC. Maureen asked Travis to please supply a checklist and/or timeline of the task orders that the BOCC will be receiving this year for the Airport's projects. Travis will email the BOCC a checklist.

VIII. ADJOURN MEETING: With no more business to discuss, Joe adjourned the meeting at 11:03 a.m..

Next Airport Board meeting is Monday, April 12, 2010 at 10 a.m. at the Stillwater County Annex Planning Department office.

Marissa Plumb
Administrative Assistant